

BYLAWS OF THE OHIO SOCIETY FOR RESPIRATORY CARE

A CHARTERED AFFILIATE OF THE AMERICAN ASSOCIATION FOR RESPIRATORY CARE

ARTICLE I - NAME

This organization shall be known as the Ohio Society for Respiratory Care, (hereinafter referred to as the Society) a not for profit corporation in the State of Ohio and a chartered affiliate of the American Association for Respiratory Care, (hereinafter referred to as the Association) which is incorporated under the general not for profit corporation act of the State of Illinois.

ARTICLE II - BOUNDARIES

The area included within the boundaries of this Society shall be the boundaries of the State of Ohio.

ARTICLE III - OBJECTIVES

SECTION 1. PURPOSE

The Society is formed to:

- A. Encourage, develop, and provide on a regional basis educational programs and scholarships for those persons interested in the field of respiratory care;
- B. Advance the science, technology, ethics, and art of respiratory care through regional institutes, meetings, lectures, publications and other materials;

- C. Facilitate cooperation and understanding among respiratory care personnel and the medical profession, the allied health professions, the public, hospitals, service companies, industry, governmental organizations and other agencies interested in respiratory care;
- D. Provide education to the public on pulmonary health promotion and disease prevention.

SECTION 2. INTENT

- A. No part of the monies of the Society shall inure to the benefit of any private member or individual, nor shall the Society perform particular services for individual members thereof.
- B. The Board of Directors shall provide for the distribution of the funds, income, and property of the Society to charitable, educational, scientific, or religious corporations, organizations, community chests, foundations or other kindred institutions maintained and created for one or more of the foregoing purposes if at the time of distribution the payees or distributees are exempt from income taxation, and if the gifts or transfers to the payee or distributees are then exempt

from taxation under provisions of Section 501, 2055, and 2522 of the Internal Revenue Code or changes which amends or supersedes the said sections.

- C. In the event of the dissolution of this Society whether voluntary or involuntary, all of its remaining assets shall be distributed in such manner as the Board of Directors of this Society shall by majority vote determine to be best calculated to carry out the objectives and purposes for which the Society is formed. The distribution of the funds, income and property of this Society upon dissolution may be made available to any similar charitable, educational, scientific, or religious corporations, organizations, community chests, foundations or other kindred institutions maintained and created for one or more of the foregoing purposes. If at the time of distribution the payee or distributees are then exempt from income taxation, and if gifts or transfers to the payee or distributees are then exempt from income taxation under the provisions of Sections 501, 2055, and 2522 of the Internal Revenue Code or changes which amend or supersede the said revisions.
- D. The Society shall not commit any act which shall constitute unauthorized practice of medicine under the laws of the State of Ohio.

ARTICLE IV - MEMBERSHIP

SECTION 1. ELIGIBILITY

Individuals are eligible to be members of this Society if they are members of the Association as specified in Article III of the Bylaws of the Association and their principal place of employment, education, business, or practice is within the State of Ohio.

SECTION 2. CLASSES

The membership of the Society shall include three classes: Active Member, Associate Member, and Special Member.

SECTION 3. ACTIVE MEMBER

Individuals are eligible to be Active Members if they meet one of the following criteria: 1) are legally credentialed as a respiratory care professional in the state of Ohio or 2) are graduates of an educational program in respiratory care accredited by an AARC-recognized agency, or 3) hold a credential issued by an AARC recognized agency. Individuals who were OSRC Active members in good standing on December 8, 1994 will continue as such, provided their membership remains in good standing. Active members in good standing shall be entitled to all the rights and privileges of membership of the Society including the right to hold office, chair a committee, and vote.

SECTION 4. ASSOCIATE MEMBER

Individuals will be classified as Associate Members if they hold a position related to respiratory care but do not meet the requirements to become Active Members. Associate Members shall have all of the rights and privileges of membership except

that they shall not be entitled to hold office, vote, or serve as chair of any standing committee or specialty section of the Society. There shall be the following sub-classes of Associate Membership:

- A. Student Member. Individuals will be classified as Student Members if they meet all of the requirements for Associate Member and are enrolled in a respiratory care educational program accredited by or in the process of seeking accreditation from an AARC recognized agency.
- B. Physician Member. Individuals will be classified as Physician Members if they meet all of the requirements for Associate Membership and are duly licensed as a doctor of medicine or osteopathy in the State of Ohio.
- C. Industrial Member. Individuals will be classified as Industrial Members if they meet all the requirements for Associate Membership and their primary occupation or business or a majority of their business time is directly or indirectly devoted to the manufacture, sale, or distribution of products or equipment which is directly or indirectly used in the area of respiratory care.

SECTION 5. SPECIAL MEMBER

- A. Life Member. Life Members shall be members who have rendered outstanding service to the Association and Society as Active Members. Upon the recommendation of the Board of

Directors of the Society, life membership may be conferred by a majority affirmative vote of the Board of Directors and the House of Delegates of the Association. Life Members shall have all the rights and privileges of membership in the Association and Society, including the right to hold office, chair a committee, and vote. Life Members shall be exempt from the payment of dues.

- B. Honorary Member. Honorary Members shall be persons who have rendered distinguished service to the field of respiratory care. Upon the recommendation of the Board of Directors of the Society, Honorary membership may be conferred by a majority affirmative vote of the Board of Directors and the House of Delegates of the Association. Honorary Members shall have all the rights and privileges of membership in the Association and Society except that they shall not be entitled to hold office, chair a committee, or vote. Honorary Members shall be exempt from the payment of dues.
- C. General Member. A General Member shall be an individual who has an interest in respiratory care and who does not qualify for other membership classifications. General Members shall have all the rights and privileges of associate membership in the Association and Society.

SECTION 6. PREREQUISITES FOR MEMBERSHIP

Applicants for membership shall meet all of the qualifications of the class of membership for which they

apply. As a condition of membership, all members shall be bound by the Articles of Incorporation, Bylaws, standing rules, Code of Ethics and other rules, regulations, policies and procedures adopted from time to time by the Association and Society.

SECTION 7. APPLICATION FOR MEMBERSHIP

Applicants for membership in this Society shall submit a completed official application to the Executive Office of the Association as specified in Article III, Section 6 of the Bylaws of the Association.

SECTION 8. PAYMENT OF DUES

Each member of the Society, except Life Members and Honorary Members, shall pay annual dues in such amounts and in such manner as may be established annually by the Board of Directors of the Association.

SECTION 9. SPECIALTY SECTION

Specialty Sections representing particular areas of interest in Respiratory Care shall be made available to Active, Associate and Special Members of the Society as appropriate and at the discretion of the Board of Directors.

SECTION 10. ETHICS

If the conduct of any Society member shall appear to be in willful violation of the Bylaws, standing rules, code of ethics or other policies and procedures of this Society or prejudicial to this Society's interests as defined in the Association's Code

of Ethics, all such conduct shall be reported to the Judicial Committee of the Association in accordance with Article XI, Section 6 and/or to any legal authority or board wherein lies the responsibility for the enforcement of statutory rules and regulations governing ethical and moral practices within a defined jurisdiction.

ARTICLE V - OFFICERS

SECTION 1. OFFICERS

The officers of the Society shall consist of the President, President-Elect, Immediate Past-President, Vice-President, Delegates, Secretary, and Treasurer.

SECTION 2. TERM OF OFFICE

The term of office for President-Elect and Immediate Past President shall be for one (1) year and for President, Vice President, Secretary and Treasurer, shall be for two (2) years. The term for Delegates shall be for four (4) years. The terms shall begin January 1. The President, President-Elect, and Immediate Past-President, shall not succeed themselves in the same office.

SECTION 3. VACANCIES IN OFFICE

- A. In the event of a vacancy in the office of President during the first year of a Presidential term, the Board of Directors shall elect a qualified individual from those candidates recommended by the Nominations Committee. In the event of a vacancy in the office of President during the second year of a Presidential term, the

President- Elect shall become acting President to serve the remainder of the term and shall serve the successive term as President.

- B. In the event of a vacancy in the office of President-Elect, Vice-President, Secretary, or Treasurer, the Board of Directors shall elect a qualified individual from those candidates recommended by the Nominations Committee. Individuals so elected shall serve the remainder of the unexpired term, and the President-Elect shall succeed to the office of President.
- C. In the event of a vacancy of a Delegate a replacement will be elected at the next scheduled election.
- D. In the event of a vacancy in the office of Immediate Past-President, the office shall remain vacant.

SECTION 4. DUTIES OF OFFICERS

- A. President. The President shall be the chief executive officer of the Society. The President shall preside at the Annual Business Meeting and all meetings of the Board of Directors; shall notify the membership within thirty (30) days and prepare an agenda for the Annual Business Meeting and submit it to the membership not fewer than fifteen (15) days prior to such meeting in accordance with Article VIII, Section 3, of these Bylaws; prepare an agenda for each meeting of the Board of Directors and submit it to the members of the Board not fewer than fifteen (15) days prior to such meeting; appoint the Society Medical Advisor(s); appoint committee chairs and members and develop charges for standing and special committees subject to the approval of the Board of Directors; be an ex-officio member of all committees except the -Nominations Committee; present to the Board of Directors and membership an annual report of the Society activities.
- B. President-Elect. The President-Elect shall become acting President and shall assume the duties of the President in the event of the President's absence, resignation, or disability, and shall perform such other duties as shall be assigned by the President or the Board of Directors. The President-Elect shall automatically accede to the office of President when the term of the current President ends.
- C. Immediate Past-President. The Immediate Past-President shall advise and consult with the President and shall perform such other duties as shall be assigned by the President or the Board of Directors.
- D. Vice-President. The Vice-President will act as liaison between the Executive Board and the District Representatives. The Vice-President will be responsible for orienting the District Representatives to their duties at the beginning of their terms, monitoring their activities o a

regular basis throughout their term and offering them advice and assistance in carrying out their duties. The Vice-President will report on the activities of the district Representatives to the Executive Committee as requested. In addition, the Vice-President shall perform such duties as shall be assigned by the President and the Board of Directors. The Vice-President shall assume the duties but not the office of the President-Elect in the event of the President-Elect's absence, resignation, or disability; and will also continue to carry out the duties of the office of the Vice-President until such time as a new President-Elect is chosen according to Article V, Section 3B.

- E. Delegates. The duties of the Delegates shall be in accordance with Article VII of the Bylaws of the Association. The Delegates shall report on the activities and actions of the House of Delegates at each meeting of the Board of Directors of the Society. The Delegates, in collaboration with the President and Treasurer of the Society, shall be responsible for documentation for proper seating in the House of Delegates of the Association.
- F. Secretary. The Secretary shall have charge of keeping the minutes of meetings of the Board of Directors, regular business meetings and the Annual Business Meeting, shall submit a copy of the minutes of every meeting of the governing body and other business of the Society to the Executive Committee of

the Association within ten (10) days following the meeting; shall execute the general correspondence, shall affix the seal on documents so requiring, and in general perform all duties as from time to time shall be assigned by the President or the Board of Directors.

- G. Treasurer. The Treasurer shall have charge of all funds and securities of the Society, shall endorse checks, notes, or other orders for the payment of bills, shall disburse funds as authorized by the Board of Directors and/or in accordance with the approved budget and shall deposit funds as the Board of Directors may designate. The Treasurer shall see that full and accurate accounts are kept, submit monthly trial balances to the Executive Committee within twenty (20) days after the monthly closing of the books and make a written quarterly financial report to the Board of Directors. At the expense of the Society the Treasurer shall be bonded in an amount to be determined by the Board of Directors.

ARTICLE VI - BOARD OF DIRECTORS

SECTION 1. COMPOSITION AND POWERS

- A. The executive government of this Society shall be vested in a Board of twenty Active or Life Members consisting of the President, President-Elect, Immediate Past-President, Vice-President,

Delegates, Secretary, Treasurer, and two elected Representative Directors of each District.

The Society Medical Advisor shall be a non-voting member of the Board.

- B. The President shall be Chair and Presiding Officer of the Board of Directors and the Executive Committee. The President shall invite such individuals to the meetings of the Board as the President deems necessary with the privilege of voice but not vote.
- C. The Board of Directors shall have the power to declare an office vacant by a two-thirds (2/3) vote, upon refusal or neglect of any member of the Board to perform the duties of that office, or for any conduct deemed prejudicial to the Society. Written notice shall be given to the officer that the office has been declared vacant.

SECTION 2. DUTIES

The Board of Directors shall:

- A. Supervise all business and activities of the Society within the limitations of these Bylaws.
- B. Adopt and rescind standing rules of the Society.
- C. Determine remuneration, stipends, and other related matters, after consideration of the budget.
- D. Perform such other duties as may be necessary or appropriate for the management of the Society.

SECTION 3. VACANCIES

- A. Vacancies in the offices of officers of the Society shall be filled in accordance with Article V, Section 3 of these Bylaws.
- B. Any vacancy that occurs in the Office of Representative Director shall be filled by a qualified member of that District and appointed by the Board of Directors. Individuals so appointed shall serve until the next annual election.

SECTION 4. TERM OF OFFICE

- A. The terms of office of the officers of the Society are specified in Article V, Section 2 of these Bylaws.
- B. The term of office for Representative Directors shall begin on January 1 following the election or upon the majority vote of the Board of Directors and shall be for two (2) years.
- C. The term of office for the Delegate is specified in Article IX, Section 3 of these Bylaws.

SECTION 5. MEETINGS

- A. All meetings of the Board of Directors shall be open to Society members.
- B. The Board of Directors shall meet immediately preceding the Annual Business Meeting of the Society and shall not hold fewer than two (2) additional regular meetings in a calendar year.

- C. Special meetings of the Board of Directors shall be called by the President at such times as the business of the Society shall require, or upon written request of the majority of the Board of Directors filed with the President and Secretary of the Society.
- D. A majority of the Board of Directors shall constitute a quorum at any meeting of the Board.

SECTION 6. MAIL VOTE

Whenever, in the judgement of the Board of Directors, it is necessary to present any business to the membership prior to the next regular or Annual Business Meeting, the Board of Directors may, unless otherwise required by these Bylaws, instruct the Elections Committee to conduct a vote of the membership by mail. The question thus presented shall be determined by plurality of the valid votes received by mail within thirty (30) days after the date of such submission. Any and all action approved by the members in accordance with the requirements of this Article shall control the action of the Society.

SECTION 7. MULTIPLE OFFICES

No officer, Delegate, or Representative Director shall hold more than one office simultaneously.

ARTICLE VII - ELECTIONS

SECTION 1. BALLOT

- A. In accordance with Article IX, Section 1 and Article XI, Section

4-5 and 9 of the Bylaws, a slate of candidates, biographical sketches and a ballot should be mailed to every Active and Life Member in good standing and eligible to vote at least thirty (30) days prior to the Annual Business Meeting.

- B. The vote shall be by mail, and shall be so designed as to be a secret ballot. Ballots to be accepted must be postmarked at least five (5) days before the Annual Business Meeting. The deadline date shall be clearly indicated on the ballot.
- C. Society elections shall be determined by a plurality of the votes cast. A tie vote shall be decided by lot.

ARTICLE VIII - ANNUAL BUSINESS MEETING

SECTION 1. DATE AND PLACE

- A. The Society shall hold an Annual Business Meeting each calendar year; additional meetings may be held as required to fulfill the objectives of the Society.
- B. The date and place of the Annual Business Meeting and additional meetings shall be decided in advance by the Board of Directors. In the event of a major emergency the Board of Directors shall cancel the scheduled meeting, set a new date and place if feasible or conduct the business of the meeting by mail provided the material is sent in the same words to the voting membership.

SECTION 2. PURPOSE

- A. The Annual Business Meeting shall be for the purpose of receiving reports of officers and committees, the results of the election, and for other business brought by the President.
- B. Additional business meetings shall be for the purpose of receiving reports and other business brought by the President.

SECTION 3. NOTIFICATION

Notification of the time and place of the Annual Business Meeting shall be made available to all members of the Society not fewer than thirty (30) days prior to the meeting. An agenda for the Annual Business Meeting shall be made available to all members not fewer than fifteen (15) days prior to the meeting.

**ARTICLE IX - SOCIETY
DELEGATES TO THE
ASSOCIATION HOUSE OF
DELEGATES**

SECTION 1. ELECTION

Delegates of this Society to the House of Delegates of the Association shall be elected as specified in Article VII of the Association Bylaws.

SECTION 2. DUTIES

- A. The duties of the Delegates shall be in accordance with Article VII of the Bylaws of the Association.

- B. The Delegates shall report on the activities and actions of the House of Delegates at each meeting of the Board of Directors of the Society.
- C. The Delegates, in collaboration with the President and Treasurer of the Society, shall be responsible for documentation for proper seating in the House of Delegates of the Association.

SECTION 3. TERM OF OFFICE

A Delegate will be elected every other year for a term of four (4) years.

SECTION 4. BOARD PRIVILEGES

The Delegates shall be officers and members of the Society Board of Directors.

SECTION 5. MULTIPLE OFFICES

Delegates may not hold concurrent elective offices in the Society or the Association.

ARTICLE X - COMMITTEES**SECTION 1. STANDING COMMITTEES**

The standing committees of the Society shall be: Bylaws, Education, Executive, Elections, Finance, Judicial, Legislative, Membership, Nominations, Program, Publications and Public Relations.

SECTION 2. APPOINTMENTS

Subject to the approval of the Board of Directors, the President shall appoint chairs and all members of the standing committees, except the Finance, and Nominations Committees, to serve for a term of one (1) year beginning on January 1.

SECTION 3. SPECIAL COMMITTEES AND OTHER APPOINTMENTS

- A. Special Committees may be appointed by the President, subject to the approval of the Board.
- B. Representatives of the Society to such external organizations as may be required shall be appointed by the President, with the approval of the Board of Directors.

SECTION 4. VACANCIES ON COMMITTEES

In the event of vacancies occurring in any committee, the President may appoint members to fill such vacancies subject to the approval of the Board of Directors.

SECTION 5. COMMITTEE CHAIRS DUTIES

- A. The Chair of each committee shall recommend prospective committee members to the President-Elect. When possible, the Chair of the previous year shall serve as a member of the new committee.
- B. The Chair of each committee shall confer promptly with the members of the committee on work assignments.

- C. The Chairs shall perform those duties specified by the President and the Board of Directors to carry out the objectives of the Society.
- D. The Chair of each committee shall provide a written report of the activities and actions of their committee at each regular meeting of Board of Directors.
- E. The Chair of each committee shall submit a written report to the President and Secretary of the Society at least forty-five (45) days prior to the Annual Business Meeting.
- F. Nonmembers may be appointed as consultants to committees. The President shall request recommendations for such appointment from the Medical Advisor, Committee Chairs and Board of Directors.
- G. The Chair of each committee requiring operating expenses shall submit a budget for the next fiscal year to the Budget Committee.

ARTICLE XI - COMPOSITION AND DUTIES OF COMMITTEES

SECTION 1. EXECUTIVE COMMITTEE

The Executive Committee of the Board of Directors shall consist of the President, President-Elect, Immediate Past-President, Vice-President, Delegates, Secretary, and Treasurer.

The Executive Committee shall have the power to act for the Board of Directors between meetings of the Board of Directors and such action shall be subject to ratification by the Board of Directors at its next meeting. The Executive Committee shall function as the Finance Committee.

SECTION 2. FINANCE COMMITTEE

- A. The Finance Committee shall be composed of the Executive Committee.
- B. The Finance Committee shall propose an annual budget for approval by the Board of Directors.
- C. The President shall serve as Chair of the Finance Committee.

SECTION 3. BYLAWS COMMITTEE

- A. The Bylaws Committee shall consist of not fewer than three (3) members.
- B. Proposed amendments to the Bylaws may be originated by the Bylaws Committee, the Board of Directors or any active member of the Society.

- C. The Bylaws Committee shall receive and edit all proposed amendments to the Bylaws and shall submit their recommendations to the proponent. Upon receipt of such recommendations the proponent may, but shall not be obligated to, withdraw the proposed amendments from further consideration.
- D. At least thirty (30) days prior to the Board meeting at which any amendments are to be reviewed; the Bylaws Committee shall submit all proposed amendments to the Board of Directors with their recommendations.
- E. The Bylaws Committee shall monitor the Society's compliance with these Bylaws, and shall advise the Board of Directors with the interpretation of these bylaws.

SECTION 4. EDUCATION COMMITTEE

- A. The Education Committee shall consist of not fewer than three (3) members.
- B. The Education Committee shall concern itself with continuing education programs, scholarships, and special educational programs planned in each District.
- C. The Education Committee shall assist the Program Committee and District Representatives in meeting requirements for awarding continuing education credits by the Association.

- D. The Education Committee shall advise the Program Committee and assist District Representatives on assessing the continuing education needs of the members.

SECTION 5. ELECTIONS COMMITTEE

- A. The Elections Committee shall consist of not fewer than four (4) members.
- B. The Elections Committee shall prepare, distribute, receive, verify and count ballots for all elections held during the calendar year.
- C. The Elections Committee shall announce the results of the annual election at the Annual Business Meeting and then mail them to the Association prior to the beginning of the terms of office.

SECTION 6. JUDICIAL COMMITTEE

- A. The Judicial Committee shall consist of not fewer than four (4) members.
- B. The Judicial Committee shall promote ethical conduct among the membership.
- C. The Judicial Committee shall receive, review, and forward to the Judicial Committee of the Association any written and signed complaints against any Society member charged with any violation of the Society Bylaws, standing rules, policies or procedures, Code of Ethics, or

any conduct deemed detrimental to the Society.

- D. The Judicial Committee shall be the liaison with the Judicial Committee of the Association and shall report to the Society Board of Directors whenever complaints are forwarded to and membership actions taken by the Association regarding any member of the Society.

SECTION 7. LEGISLATIVE COMMITTEE

- A. The Legislative Committee shall consist of not fewer than three (3) members.
- B. The Legislative Committee shall monitor health-related legislation in the State of Ohio.
- C. The Legislative Committee shall maintain a statewide network of members corresponding with the Ohio House of Representatives and Senate districts.

SECTION 8. MEMBERSHIP COMMITTEE

- A. The Membership Committee shall consist of not fewer than three (3) members.
- B. The Membership Committee shall maintain a roster of all Society members.
- C. The Membership Committee shall be responsible for recruiting new members to the Society.
- D. The Membership Committee shall review and evaluate membership services and benefits and make

recommendations to the Board of Directors.

SECTION 9. NOMINATIONS COMMITTEE

- A. The Nominations Committee shall consist of the Senior District Representative Directors. The President-Elect of the Society shall Chair the Committee.
- B. The Nominations Committee shall prepare for review and approval by the Board of Directors a slate of nominees for Society officers and District Representative Directors for the annual election at least ninety (90) days prior to the Annual Business Meeting.
- C. The Nominations Committee shall provide a pertinent biographical sketch of each candidate's professional activities and services to the Society which shall accompany the ballot.
- D. On written petition of twenty-five (25) Active Members, not less than sixty (60) days prior to the Annual Business Meeting, any other member or members may be nominated. If a nominating petition is so filed including the nominees biographical sketch, such further nomination shall be placed on the ballot.
- E. It shall be the duty of the Nominations Committee to make a critical appraisal of candidates to assure that the nominations are in the best interest of the Society through a consideration of personal qualifications.

SECTION 10. PROGRAM COMMITTEE

- A. The Program Committee shall consist of not fewer than three (3) members.
- B. The Medical Advisor(s) or his or her designee shall be a consultant member of this committee.
- C. The Program Committee shall prepare the program for the Annual Meeting and all other programs as directed by the President.

SECTION 11. PUBLICATIONS COMMITTEE

- A. The Publications Committee shall consist of not fewer than three (3) members.
- B. The Publications Committee shall be responsible for such publications as meet the needs of the Society.
- C. The Medical Advisor(s) or his or her designee shall be a consultant member of this committee.

SECTION 12. PUBLIC RELATIONS COMMITTEE

- A. The Public Relations Committee shall consist of not fewer than three (3) members.
- B. The Public Relations Committee shall maintain such liaison as has been established by the Board of Directors with other organizations whose activities

may be of interest to the members of this Society. This shall include preparation of exhibits, programs and other items to bring the message of respiratory care and the Society to the public, regulatory agencies, associations, health care institutions and hospitals, educational facilities and other organizations where use of such material can be expected to recruit new people to the field of respiratory care or promote pulmonary health and disease prevention.

ARTICLE XII - DISTRICT ORGANIZATION

SECTION 1. BOUNDARIES OF THE DISTRICTS

The Society shall be divided into six (6) Districts: Central, Eastern, Northeastern, Northwestern, Southern and Western.

- A. The Central District consists of those members whose mailing address is within the Ohio Counties of Athens, Belmont, Coshocton, Delaware, Fairfield, Fayette, Franklin, Gallia, Guernsey, Hocking, Jackson, Knox, Lawrence, Licking, Madison, Marion, Morgan, Meigs, Monroe, Morrow, Muskingum, Noble, Perry, Pickaway, Pike, Richland, Ross, Scioto, Union, Vinton, and Washington.
- B. The Eastern District consists of those members whose mailing address is within the Ohio Counties of: Ashland, Carroll, Columbiana, Harrison, Holmes,

Jefferson, Mahoning, Portage, Stark, Summit, Trumbull, Tuscarawas and Wayne.

- C. The Northeastern District consists of those members whose mailing address is within the Ohio Counties of: Ashtabula, Cuyahoga, Geauga, Lake, Lorain, and Medina.
- D. The Northwestern District consists of those members whose mailing address is within the Ohio Counties of: Allen, Auglaize, Crawford, Defiance, Erie, Fulton, Hancock, Hardin, Henry, Huron, Lucas, Mercer, Ottawa, Paulding, Putnam, Sandusky, Seneca, Van Wert, Williams, Wood, and Wyandot.
- E. The Southern District consists of those members whose mailing address is within the Ohio Counties of: Adams, Brown, Butler, Clermont, Hamilton, and Highland.
- F. The Western District consists of those members whose mailing address is within the Ohio Counties of: Champaign, Clark, Clinton, Darke, Greene, Logan, Miami, Montgomery, Preble, Shelby, and Warren.

SECTION 2. ORGANIZATION

The internal organization, except where in conflict with these Bylaws, shall not be the concern of this document.

SECTION 3. DISTRICT REPRESENTATIVE DIRECTORS

- A. The Senior and Junior Representative Directors of each District shall be members of the Board of Directors of the Society.
- B. The Active Members of each District shall elect a Junior Representative Director each year.
- C. The term of office for District Representative Directors shall begin January 1 and shall be for a two (2) year term of office.
- D. The Senior Representative Director of each District will serve on the Nominations Committee.

SECTION 4. ACTIVITIES

Each District organization shall be encouraged to expand the membership of the District and to develop educational activities and such other activities as is consistent with the Articles of Incorporation and these Bylaws.

SECTION 5. RESPONSIBILITIES OF THE DIRECTORS

- A. Represent the District from which they are elected on the Board of Directors of the Society.
- B. The Senior District Director shall submit a written report prior to each Board of Directors meeting relating to the activities of the District.

SECTION 6. REDISTRICTING

A change in the Districts of the Society would constitute an

amendment to these Bylaws subject to Article XVI.

ARTICLE XIII - SOCIETY MEDICAL ADVISORS

The President shall appoint at least one Society Medical Advisor who is a Physician Member of the Society, who shall assist the Board of Directors and Society committees regarding education programs, publications and medical matters, and shall serve as a liaison with the medical organizations in Ohio.

ARTICLE XIV - FISCAL YEAR

The fiscal year of this Society shall be from January 1 through December 31.

ARTICLE XV - PARLIAMENTARY PROCEDURE

The rules contained in the most current Robert's Rules of Order shall govern whenever they are not in conflict with the Bylaws of the Society or the Association.

ARTICLE XVI - AMENDMENTS

These Bylaws may be amended in accordance with Article XI, Section **23**, if a quorum is present, and if an amendment receives an affirmative majority vote of the Board of Directors present at such meeting. The amendment then must be submitted (in publication form) to Bylaws Committee of the Association for review and approval and to the membership for comments and input within sixty (60) days of that meeting in which the first affirmative vote was taken.

At the next regularly scheduled meeting of the Board of Directors the amendment will receive a second reading and vote, if the amendment receives an affirmative vote of two-thirds of the Board of Directors present at such meeting, then it shall be adopted.

***ARTICLE XVII - NON
DISCRIMINATION***

The Ohio Society for Respiratory Care shall not discriminate against any individual on the basis of race, color, religion, national origin, sex, sexual orientation, age, or handicap.